

INNOVA PLATFORM

INTELLIGENT LIGHTING · CLOUD TECHNOLOGY · NETWORK

Certified Install Partner Agreement

Independent Contractor — Licensed Electrician · Version 1.0 · Effective June 1, 2026

About this role. INNOVA engages licensed electricians as independent Certified Install Partners to service, maintain, and install INNOVA intelligent lighting systems. The role begins with maintenance and service work and progresses to performing full installations from start to finish, as the Partner is trained on INNOVA systems and standards. This document sets out the position, compensation, qualifications, and terms of the contract relationship. It is an offer of independent contract work, not employment.

1. Position Summary

Item	Detail
Position	Certified Install Partner — Electrician
Focus	Maintenance & service to start, progressing to full installs
Engagement type	Independent contractor (contract work)
Reports to	INNOVA Operations / Install Coordination
Compensation	\$75.00 per hour (CAD), contract basis
Work area	Assigned regionally by project; travel may be required
Scheduling	By project, with up to two (2) weeks' lead time

2. Scope of Work & Progression

This role follows a **progression path**. It begins primarily with maintenance and service work and advances toward performing complete installations from start to finish. This progression is itself a form of hands-on training under INNOVA systems, building familiarity with the hardware standard, installation SOP, and platform before a Partner leads full installs.

Stage 1 — Maintenance & service (primary focus to start)

- Diagnose and service existing INNOVA systems, including hardware standardization work.
- Replace and repair enclosures, drivers, and approved control hardware to current spec.
- Carry out on-site troubleshooting (e.g. wiring, voltage, and connection issues) to INNOVA procedure.
- Learn the INNOVA hardware standard and installation SOP through real service work.

Stage 2 — Full installations (as training advances)

- Install INNOVA intelligent lighting systems start to finish, to the current hardware standard and SOP.
- Mount fixtures, enclosures, drivers, and control hardware, and complete all related electrical connections to code.
- Verify, test, and commission each installation before sign-off, following INNOVA procedures.
- Represent INNOVA professionally on-site with clients throughout.

Standard of work. At every stage, all work must meet applicable electrical codes, local regulations, and INNOVA's installation SOP. Consistent, standardized work is core to the role — it is what makes INNOVA systems reliable and supportable. Advancement from service work to leading full installs is at INNOVA's discretion, based on demonstrated competency.

3. Compensation

Rate

\$75.00 / hour (CAD) — independent contract work.

Invoiced per project or per agreed period. As an independent contractor, you are responsible for your own taxes, remittances, and applicable registrations. Rates and terms for a given project are confirmed in the project assignment.

- Hours are billed for approved on-site and directly related work as agreed per project.
- Materials and INNOVA-supplied hardware are provided or reimbursed per the project assignment, not deducted from your rate.
- No employment benefits, vacation pay, or withholdings apply to independent contract work.

4. Qualifications & Requirements

To be eligible as a Certified Install Partner, you must have and maintain:

- **Valid electrician license / certification** for your jurisdiction.
- **A work truck or van**, suitably equipped for install work.
- **Ladders:** A-frame plus extension ladders rated for 30–40 ft working height.
- **Proof of insurance** — valid liability coverage (and any coverage required for independent electrical contractors in your area).
- **Flexible scheduling** — ability to take assigned projects with up to two weeks' lead time.
- **Own tools** and standard personal protective equipment.

Proof of license and insurance must be provided to INNOVA before the first assignment and kept current for the duration of the engagement.

5. Working With INNOVA — Partner Benefits

Certified Install Partners gain more than contract work — they plug into the INNOVA platform:

